

**WESTFAIR      Food Vendor Application**

% Ann Vorthmann, Coordinator  
31112 Hwy 6  
Treyner, IA 51575-6231  
Ann (712-566-2863 or 402-981-1093)

**DUE**  
April 1, 2010

**Westfair 2010**  
**Vendor must be open for business:**  
**Tuesday, July 27-Sunday August 1**  
**(we added one day on the front)**

**Please print**

Name \_\_\_\_\_

Business name \_\_\_\_\_

Address, city, state, zip \_\_\_\_\_

Day phone \_\_\_\_\_ cell phone \_\_\_\_\_

Email \_\_\_\_\_ Federal tax ID # \_\_\_\_\_

\_\_\_\_\_ **\$450** Application fee (space includes electricity)      **Checks payable: WESTFAIR**

space needed (vending feet X feet) \_\_\_\_\_ volts/amps \_\_\_\_\_

**Please attached a drawing of your booth, with hitch and serving window.**

NO REFUNDS will be given for any reason. This event will be held rain or shine.

**\*\*2010 Only 20 oz Pepsi products and 20 oz bottled water purchased from WESTFAIR will be allowed to be sold by vendors. No lids or straws allowed on ice tea / lemonade. No fountain pop. In an attempt not to duplicate food items between vendors please list products with prices you wish to sell on a separate sheet of paper and attach to application form. Some vendors may not have their entire menu accepted but I will contact you personally.**

Vehicle & day passes will be available when you set up      **camper space \_\_\_\_\_ & size**  
**Self contained Camper fee \$15/day**

**Contract agreement requires below items:**

- \*\*\*Completed Application form & fee, ASAP
- \*\*\*Insurance certificate naming WESTFAIR as additionally insured, by set-up
- \*\*\*Self-addressed stamped envelope for WESTFAIR reply or email address

**Vendor understands all terms & Conditions of this application** (see page 2 as well)

Signature \_\_\_\_\_ date \_\_\_\_\_

**\*\*\*\*\* Not sure what we are doing here yet, Set up:** Tuesday and ready for business by Noon pm I will keep you informed if I have your application All vendors must stay open till 9 pm. Please put trash in the dumpsters provided. Clean up and removal of booth Sunday evening after 9 pm or Monday before 10 am.

Insurance: You must provide commercial general liability insurance naming WESTFAIR as additionally insured in the amount of \$1,000,000 in aggregate for bodily injury and / or property damage. I need your policy copy prior to your set up for 2010 WESTFAIR.

All property brought onto the WESTFAIR grounds is at the vendor's risk. WESTFAIR assumes no liability for any damage or injury to any property of the vendor or the vendor's employees. Insurance must be in full force and in effect at all times when vendor is making use or occupying in any manner the premises or carrying on any activities associated with or incidental to the use of the premises.

Health requirements: All vendors are required to maintain a clean booth per Iowa Health Codes and per WESTFAIR's discretion. It is the vendor's responsibility to file permit paperwork and comply with the regulations of the County Health Department. If you have not filled out a form or have questions contact the Shelby County Department of Health 712-755-2609. Permit must be posted during fair.

Taxes: Vendors are responsible for collection and payment of Iowa 7% sales tax. If you do not have an Iowa state sales tax number, a temporary permit may be obtained by contacting Iowa Department of Revenue and Finance, Council Bluffs, Iowa, 712-242-2156.

Fair Acceptance: Food vendors for WESTFAIR 2010 will be awarded and notified prior to May 1. Applications must be submitted yearly and are not carried over from one year to the next. Applications will be considered accepted upon deposit of the booth check, an acceptance letter and confirmation from Food Vendor coordinator. All unaccepted registrations will be returned with fee attached.

We have secured a concert for Saturday nite during 2010 WESTFAIR. We are not allowed to advertise it until April.

If you have any questions please contact Ann Vorthmann, WESTFAIR Food Vendor Coordinator 712-566-2863 or 402-981-1093. Looking forward to WESTFAIR 2010.

Melissa, we have added a day on the front of our fair in 2010, starts on Tuesday, we have not yet laid out all the plans for that day, but as soon as I know anything, I will let you know and get it posted on here too. This is the only update for 2010, I won't do the website until I know for sure what we are all doing. Thanks for the call, I look forward to hearing from you, Ann